DUNCAN TAVERN HISTORIC CENTER
JOHN FOX, JR. GENEALOGICAL LIBRARY
323 High Street, Paris, KY 40361
859-987-1786
info@duncantavern.com

DUNCAN TAVERN HISTORIC CENTER

VOLUNTEER INSIGNIA PIN APPLICATION

FIVE (5) hours of volunteer work are required. MUST be completed within one year of the first hour of service. Timeline begins on January 1, 2024.

Name: _____ Chapter: _____

Email: _____ Phone No: _____

ON-SITE VOLUNTEER WORK (*see examples below*)

Date Worked	Hours Worked	Description of Work

Approval by DTHC Chair/ Vice Chair _____

REMOTE VOLUNTEER WORK (*see examples below*)

Date Worked	Hours Worked	Description of Work

Approval by DTHC Chair/ Vice Chair _____

"GRANDFATHERED IN" SERVICE (*from current or previous administrations*)

Position Held (*see positions below*) _____

Approval by DTHC Chair/ Vice Chair _____

FINAL APPROVAL BY KSDAR STATE REGENT

Signature _____

Date _____

EXAMPLES OF VOLUNTEER WORK

1. **On-Site Volunteer Work** (performed at Duncan Tavern)
   a. Volunteer in John Fox, Jr. Library
   b. Volunteer as a Docent
   c. Volunteer in kitchen
   d. Assist with yard work
   e. Volunteer during fundraising or educational events
   f. Scan documents to digitize KSDAR Archives
   g. Other types of on-site volunteer work

2. **Remote Volunteer Work**
   a. Volunteer at the DT table or DT gift shop table at KSDAR events such as State Conference, SBOM, or Summer Workshops
   b. Organize fundraisers at chapter level for DT (Prior approval by State Regent is required.)
   c. Conduct research for DT such as transcribing letters or documents
   d. Other types of approved volunteer work that benefits DT

3. **"Grandfathered In"**
   a. Current/past KSDAR State Regents
   b. Current/past Duncan Tavern Committee members including:
      - DTHC Officers – Chairman, Vice Chairman, Chaplain, Recording Secretary, Corresponding Secretary, Treasurer, Registrar, Curator, and Librarian
      - KSDAR State Officers – Vice Regent, Treasurer, Librarian, and Curator
      - KSDAR State Finance Chair
      - DT Subcommittee Chairs